

WORK SPECIFICATION

Dear Sir,

Sr. No.	Description	Qty
1	Wooden Partition 3" thick up to 4' height with $\frac{3}{4}$ " thick laminated sheets & partial wood frame covered with beech wood lapping complete in all respect	1400 sft
2	Workstation made with best quality lamination board with key board tray & drawer box complete in all respects	500sft
3	Falls ceiling with gypsum board with imported T angle completed in all respect	2600sft
4	File cabinet	400sft
5	Paint Work	1 job
6	Data cable & Electrification work	1 job

TENDER FORM(Furniture & Fixture)

You are hereby invited to submit your tender for the purchase and installation of Furniture & Fixture subject to following terms & conditions:-

1. The tenderer should quote price of Furniture & Fixture with installation and submit the sealed tender by the **18th Oct; 2016** to the undersigned.
2. The delivery/fixation period of items would be 30 days from the date of issuance of supply order at consignees end.
3. Department reserves the right to reject the substandard items, demand compensation and withhold the payment in case of inferior quality and less quantity that is requisitioned by it. In case of substandard supply, the payment and earnest money will be forfeited.
4. Conditional form shall not be accepted.
5. The firm must be registered in Income Tax and General Sale Tax Department. The rate should be excluding of GST. The Department will deduct Income Tax as per prescribed rate. GST according to the Government Rule/schedule must be mentioned separately which will be deducted at source at the time of final payment.
6. The sealed tender value will be dropped till **18th Oct; 2016 till 09-30 AM** in the tender box in the office of the undersigned this will be opened on **18th Oct; 2016 at 10.00 AM** in the office of Director of Agriculture Crop Reporting Service, Agriculture Department Punjab in the presence of tenderers on their representative.
7. The Security of successful tenderers will be released after 30th June 2017.
8. The Rates will be received only along with this tender form duly verified/signed by Chief Executive of the firms.
9. Tender must be submitted on original Tender Form issued by this Department. No Photostat copy or self-prepared copy on letter pad will be entertained. The Tenderers bound to provide samples on demand.
10. The purchases will be made from the lowest bidders during the financial year 2016-17.
11. Black listed firms should not apply. In case of detection as black listed at any stage, department may forfeit earnest money.
12. Competent Authority reserves the right to reject any or all the tenders according to PPRA Rules 2014.
13. The manufacturing/sale company will provide the requisite number of Furniture & Fixture items with installation to Crop Reporting Service, Agriculture Department at the office of undersigned.
14. The supply breakup of Furniture & Fixture with installation along with specifications is **enclosed**.

(Muhammad Anwar)
DIRECTOR OF AGRICULTURE
CROP REPORTING SERVICE
PUNJAB, LAHORE
Ph. 04237830305-8

As owner of M/S _____ I/we accept the terms and conditions as laid down in tender form and advertisement notice. I /we shall also observe all the rules/regulations framed by Government of the Punjab, regarding the Purchase of items mentioned in the attached list from time to time.

Signature
With Stamp of the Firm